Minutes for College of Science Staff Advisory Council
Tuesday, September 13, 2016 12:00pm – 1:00pm, GS 1027

Call to Order
The CoSSAC monthly meeting was called to order at 12:00pm by Chair, Michelle Garcia.

Attendees
Voting members in attendance: Treva Dickerson (Astr/Steward Obs), Sylvia Anderson (Math), Shelley Bernstein (Psy), Amy Brenton (Ptys/LPL), Michelle Garcia (Geos), Peggy Humbert (Chem & Bio-Chem), Matt Jones (Phys), Stephen Smith (Lab Tree-Ring Rsch), and Patricia Waters (MCB).

Guest: Frankie Kolb (Office of the Dean).

Members not in attendance: Lupe Romero (Atmo/HW), Rosie Fernety (CSc), Denise Minopoli (SLHS), Becca Van Sickler (NROS) and Pennie Rabago (Ecol).

What’s New in Your Departmental?
- Treva Dickerson applying for Green Grant for sustainable changes at their workplace. She is proposing the upgrade of a garden common space with planting, sun shade and patio furniture. Frankie Kolb suggested she highlight the sustainable benefit and use of the new patio as a gathering space. Suggested getting quotes to bolster proposal and contacting the Event Resource Group which is compiling a master list of meeting venues and locations on campus for all departments looking to book events.
- Pat Waters asked how different departments disseminate information on upcoming CoSSAC events. Peggy Humbert suggested using the department newsletter as a vehicle to get news out. She also utilized the staff listserv.
- Shelley Bernstein announced the new major – BS in Psychological Science. Her department has also started a new initiative to promote interaction between faculty and graduate students. They hold a twice weekly coffee hour which seems to be working out well.
- Matt Jones told of the merger of Hydrology and Water Resources with Atmospheric Sciences forming the Department of Hydrology and Atmospheric Sciences (HAS). He is working on merging the websites.
- Treva Dickerson asked about the CoSSAC website. The old site is still live and has been updated. Treva will be updating the new site with the current information so that it can go live and replace the old site.

Approval of Minutes
A motion to approve the minutes of the meeting on August 9, 2016 was made by Pat Waters (MCB) and seconded by Sylvia Anderson (Math). Passed unanimously.

New Business
- Welcome email with announcement of STAR award winners will be sent out on September 14th by Michelle Garcia.
- Lo Que Pasa – Rosie Fernety had suggested to Michelle about promoting CoSSAC in the online Lo Que Pasa newsletter. Michelle will contact UA @ Work.
- Campus Pantry – provides UA students and staff with food staples at no cost. CoSSAC will provide boxes in each department to collect non-perishables to be delivered on Friday, October 28th. Treva suggested contacting local grocers/restaurants regarding donations and citing the Good Samaritan Food Donation Act. Michelle will email fliers for Departments to post advertising the collection of donations in the month of October.
Upcoming Events

- Dean Time – Friday, October 7th @10 am, Gould Simpson, 9th floor atrium
- Star Awards for November. Nominations due to Treva on October 10th. Treva will send out email.
- Professional Development Grants – nominations due to Pennie by November 15th.

Subcommittee Reports

- Staff Appreciation Luncheon – Raffle - Pat Waters has placed the online request for a signed basketball for the Staff Appreciation Luncheon. She and Rosie Fernety will be compiling the vendor list on a google doc to be shared and edited by all CoSSAC members. Target for first donation outreach is last 2 weeks of October.
- Staff Appreciation Luncheon - Shelley Bernstein suggested the Hollywood theme for the event. Frankie Kolb told us of a “Hollywood Look Alike” contest which had photos of staff placed next to their famous look alike. Suggests each department choose a nominee, and attendees at the Luncheon can vote for their favorites.

Action List:

- Michelle will contact Lo Que Pasa regarding a post about CoSSAC.
- Michelle will send out flier on Campus Pantry food drive to CoSSAC representatives.
- CoSSAC members will set out boxes in the month of October to collect non-perishable donations.

Meeting was adjourned by Michelle Garcia at 1:00pm.

Minutes respectfully submitted by Pat Waters, Treasurer.