Minutes for College of Science Staff Advisory Council
Tuesday, May 9, 2017 12:00pm – 1:00pm, GS 1027

Call to Order
The CoSSAC monthly meeting was called to order at 12:015pm by Chair, Michelle Garcia.

Attendees
Voting members in attendance: Amy Brenton (Ptys/LPL), Rosie Fernety (CSc), Michelle Garcia (Geos), Peggy Humbert (Chem & Bio-Chem), Pennie Rabago (Ecol), Lupe Romero (Atmo/HW), Stephen Smith (Lab Tree-Ring Rsch), and Sheri Thompson (Math)

Members not in attendance: Shelley Bernstein (Psy), Treva Dickerson (Astr/Steward Obs), Dana Eriksson (SLH), Matt Jones (Phys) and Patricia Waters (MCB) not in attendance. Update at next meeting.

Old Business
- A motion to approve the minutes of the meeting on April 11, 2017 was made by Pennie Rabago (Ecol) and seconded by Lupe Romero (Atmo/HW). Passed unanimously.
- Budget Review. Patricia Waters (MCB) not in attendance. Will send out to list serve.

New Business
- Peggy Humbert (Chem & Bio-Chem) reports department has three new administrative hires.
- Pennie Rabago (Ecol) reports building renovations to Biosciences West are done.
- Lupe Romero (Atmo/HW) reports renovations to Harshbarger are complete and Atmo/HW staff/faculty to move out of PAS by end of year.
- Sheri Thompson (Math) reports department is closer to finalizing new department hire.

Subcommittee Reports
- Star Award Nominations. Treva Dickerson (Astr/Steward Obs) not in attendance. Next round of applications are due June 10.
- Professional Development Grants. Pennie Rabago (Ecol) states three award recipients did not claim prize. Next round is July 15.
- Staff Luncheon. Event was successful. Michelle Garcia (Geos) received emails from various attendees that were complimentary and thought it was the best luncheon to date.

Staff Appreciation Luncheon Debriefing
- Event was successful. Michelle Garcia (Geos) and various committee members received emails and comments from various attendees that were complimentary and thought it was the best luncheon to date.

Elections for New Officers: 2017-2018
- Treasurer. Motion to re-elect Patricia Waters (MCB) made by Peggy Humbert (Chem & Bio-Chem) and seconded by Amy Brenton (Ptys/LPL). Passed unanimously.
- Secretary. Motion to re-elect Rosie Fernety (CSc) made by Pennie Rabago (Ecol) and seconded by Peggy Humbert (Chem & Bio-Chem). Passed unanimously.
- Vice-Chair. Motion to re-elect Stephen Smith (Lab Tree-Ring Rsch) made by Rosie Fernety (CSc) and seconded by Michelle Garcia (Geos). Passed unanimously.
- President. Motion to elect Amy Brenton (Ptys/LPL) made by Peggy Humbert (Chem & Bio-Chem) and seconded by Pennie Rabago (Ecol). Passed unanimously.
Next CoSSAC Meeting

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Adjournment

Meeting was adjourned by Michelle Garcia at 12:58pm.

Minutes submitted respectfully, Rosie Fernety, secretary