Minutes for College of Science Staff Advisory Council  
Tuesday, March 14, 2017 12:00pm – 1:00pm, GS 1027

Call to Order  
The CoSSAC monthly meeting was called to order at 12:02pm by Chair, Michelle Garcia.

Attendees  
Voting members in attendance: Shelley Bernstein (Psy), Rosie Fernety (CSc), Michelle Garcia (Geos), Peggy Humbert (Chem & Bio-Chem), Matt Jones (Phys), Pennie Rabago (Ecol), Lupe Romero (Atmo/HW), Patricia Waters (MCB), and Michelle Woodward (Math).

Members not in attendance: Amy Brenton (Ptys/LPL), Treva Dickerson (Astr/Steward Obs), and Stephen Smith (Lab Tree-Ring Rsch).

Old Business  
- A motion to approve the minutes of the meeting on February 14, 2017 was made by Pat Waters (MCB). The motion was seconded. Passed unanimously.
- Dean Time had a good turn out and questions from audience.
  - Dean Ruiz would like a CoSSAC representative to attend Climate Committee meetings.
  - Discussion took place regarding members’ attendance.

New Business  
- New CoSSAC Neuroscience representative still pending.
- Review and discussion of 2016-2017 CoSSAC Budget. A copy of the budget is on file and may be requested by contacting the Chair.

Subcommittee Reports  
- Star Award Nominations. Treva Dickerson is scheduled the spring Star Award presentations.
- Professional Development Grants. Received 10 applications. Deadline is March 15. Pennie Rabago (Ecol) will send out grant requests and request feedback.
- Staff Luncheon
  - Prize committee update by Rosie Fernety (CSc). Donations are continuing to come in and we have good support from community and beyond. We are continuing to solicit donations.
  - Patricia Waters (MCB) continuing to work on program and development of slide show of department highlights. Second program draft reviewed by council. Agreed that we will add donations sponsorship recognition to slideshow.
  - Sign-up for lunch event stations postponed until next meeting.
  - Attending members assembled 30 popcorn tub centerpieces and wrapped ballot boxes for look-alike contest.

Next CoSSAC Meeting  
Tuesday, April 11, 2017

Adjournment  
Meeting was adjourned by Michelle Garcia at 1:10pm.

Minutes submitted respectfully, Rosie Fernety, secretary